



WOODPLUMPTON PARISH COUNCIL
MEETING TO BE HELD AT CATFORTH VILLAGE HALL
CATFORTH ROAD, CATFORTH

on **TUESDAY 21st SEPT 2021 AT 7.00pm.**

Before attending all attendees MUST read the Covid Method Statement and Risk Assessments available on our website

<https://www.woodplumptonparish.org/other-documents.php>

A G E N D A

1. APOLOGIES

- 2. APPROVAL OF THE MINUTES of the extra-ordinary meeting held on 1st Sept 2021.**
The Chairman is required to sign the Minutes as a true record.

3. TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS

Members are reminded of their responsibility to declare any interests in respect of matters contained in the agenda. A Councillor with a disclosable pecuniary interest or any other interest, as set out in the Council's Code of Conduct, is subject to statutory restrictions on his right to participate and vote on that matter – see Standing Order 2020 (13)

4. PUBLIC PARTICIPATION

Members of the public wishing to raise matters in accordance with Standing Order 2020 (3g & h) should raise them here. **In accordance with the Covid Risk Assessments, attendees are requested to inform the Clerk of their intention to attend the meeting.**

NOTE: The Council cannot make a decision or support a scheme until all the information is detailed on the agenda. For more information refer to the Parish website or contact the Clerk.

- Sgt M Hughes has been invited to update on police matters and report on the crime statistics for the area.
- County Cllr S Whittam has been invited to discuss the condition of the highways and when they will be resurfaced and advise Members of any progress regarding flooding concerns and how they are being addressed at LCC's Making Space for Water meetings. In addition, Cllr Whittam will update the Council regarding the City Council taking 3 months to reply to enforcement queries.
- A resident has requested to attend to discuss speeding traffic on Moorside Lane. Members are requested to note that following the issue of the Newsletter, a similar concern was also raised regarding Eaves Lane which leads to Station Lane in Barton Parish.
- The Parish Lengthsman has been invited to update members on his work load and the maintenance issues in the community garden.

5. COMMUNITY GARDEN CHRISTMAS TREE

When considering the 2021/22 budget, Members resolved to remove the Christmas tree from the planter and plant a new tree to the left of the entrance. The walled planter would be retained and planted with a feature shrub. £1,500 was included in the budget **MIN 20/88.**

Following a meeting in the garden, it was suggested that the proposed site was unsuitable and a discussion took place, which involved removing the planter and erecting a 20-25ft tree in its place. A quote for £5,557 + VAT was received and as this exceeded the budget, Members were requested to consider the revised proposal at the 1st Sept meeting.

Members stated that a 20-25ft tree would overpower the garden and under **MIN 21/62** it was resolved to take down the walled planter, 'finish' the edge as per the quote and plant an 11-12ft tree. (3-4m) Cllr P Bamber stated she would make enquiries about sourcing a smaller tree and the Clerk would ask Mr Hill, who provided the initial quote on behalf of Barton Grange to revise the quote. As his reply indicated that the project may now be too small for Barton Grange, a request for further quotes was emailed to all.

This prompted a suggestion to plant the tree in the Orchard, however there isn't an electric supply and LCC have advised it can't be taken from the street lights (email attached).

Members are requested to confirm the location, tree size, works to the planter & budget.

6. WOODPLUMPTON STOCKS

At the 1st Sept meeting, an update was given on the Stocks in relation to **a)** whether listed building consent is required to repair the stonework and replace the wood and **b)** the cost of the repairs. It was stated that **updated quotes would be brought to this meeting and Members are requested to consider the information presented.**

7. PLANNING APPLICATIONS

In order to keep the meeting as short as possible, to further reduce the likelihood of Covid infection, the Clerk is dealing with **routine** planning matters under delegated authority in accordance with Standing Order 2020 (15 xiv). **Members are requested to note the delegated comments on planning applications received since the last meeting**

8. FINANCIAL STATEMENT

The Chairman is requested to reconcile the statement of accounts with the bank statements for the end of August.

9. EXTERNAL AUDIT REPORT 2020/21

Members are requested to note that the external audit has been completed with no issues raised. In accordance with the Accounts and Audit Regulations, the Notice of Conclusion of Audit and the Certified Agar have been added to the website. **Members are requested to approve the 'Notice of Conclusion of audit' and pay the invoice for £360.00**

10. ACCOUNTS FOR PAYMENT

Members are requested to **note** the following account already paid under Standing Order 2020 /15 (b) xii

Lengthsman	£750.00	BACS	REF 50
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Members are requested to approve the following accounts for payment

Postage of the Sept summer Newsletter	£353.10	BACS
Delivery of the Sept summer Newsletter	£117.00	BACS
Clerk's Sept Salary	£1160.11	BACS
HMRC PAYE	£101.94	BACS
Employer National Ins	£76.52	BACS
Ink cartridges – 50% to be refunded by Whittingham	£84.56	BACS

11. LALC AGM (Lancashire Association of Local Councils)

The LALC AGM will be held on Saturday 20 November 2021 at 10am via Zoom.

Members are requested to consider if they wish to attend and submit a motion for LALC to consider. As explained in the invitation, motions require a proposer and seconder to attend the AGM and speak briefly on, and in support of, the motion.

12. TRAFFIC CALMING UPDATES

Further to the extra-ordinary meeting on the 1st Sept, Members are requested to note the following updates

- a) the Solicitor has advised that the Parish Council is the 'developer' but revised costs for the schemes have still not been received.
- b) LCC have requested that the lay-by works are withheld until the footpath provision is finalised as trenching and ducting work may have to be laid in the layby area, which will disrupt the surface. Revision 7 of the Catforth plans does not include any lighting works so the reply has been queried with LCC but a reply has not been received.
- c) Following the issue of the summer newsletter, an email was received expressing concern that the Catforth scheme was not suitable for large agricultural vehicles. It was established that the website plans were out of date and to avoid any further confusion, the Clerk has deleted the plans until LCC produces the final version and the costs.
- d) LCC have been requested to consider if more can be done to protect Bridge 31 on Blackleach Lane which has been damaged 3 times in the last two months.

The latest incident occurred with plastic blockades as the only barrier between the road and the canal. The matter was referred to the Cabinet Member for Highways who replied that he will escalate the matter to the Highways Team.

e) Damage has also occurred at Whittle Hill where a car has gone through a hedge.

Members are requested to consider all of the above points and determine if more can be done to 'persuade' LCC to produce the final plans and costs for the schemes.

If further details are received prior to the meeting, these will be presented however, as the costs are subject to the Legal Agreement, Members may be requested to consider excluding members of the public under the Public Bodies Admission to Meetings Act 1960 as it is desirable for the Council to treat proposals and counter proposals relating to contracts as confidential.

13. DATE OF NEXT MEETING

The next meeting is scheduled on **Tuesday 19th Oct 2021 at 7.00pm at Catforth Village Hall.**